Australian Government
Australian Skills Quality Authority

REPORT

Audit report: House of Learning Pty Ltd

Date/s of audit: 19, 20 September 2018

Date report created: 2 October 2018

Organisation details

Organisation's legal name:	House of Learning Pty Ltd
Trading name/s:	Builders Academy Australia
RTO number:	21583
CRICOS number:	N/A

Audit team

Lead auditor:	[redacted]
Assistant/s:	[redacted]

Audit details

Application number/s:	ADDVET0029386 ADDVET0029878
Audit number:	AUDREC0008602
Audit reason	Application - change
Address of site/s visited:	570 St Kilda Road St Kilda Road Central VIC 3004 Rockbank Civil Construction Training Centre 1188-1210 Leakes Road Rockbank VIC 3335
Date/s of audit:	19 – 20 September 2018
Organisation's contact for audit:	[redacted] Chief Executive Officer [redacted]

Original finding at time of audit

Audit finding: Compliant

Report completed by: Terence Bowden

Practice	Standards for RTOs 2015	Finding
Marketing/ Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

Background

Summary of organisation and management structure:

- Initial registration granted on 16 February 2005, current registration until 2020
- The Registered Training Organisation (RTO) is a business unit within Simonds Group (Simonds Homes) a publically listed company
- High Managerial agents are [redacted] Company secretary, [redacted] Managing Director and CEO Simonds Group ltd
- [redacted] is the Chief executive officer of the RTO
- Simonds Group recently purchased the RTO, City Wide Building and Training Services (CWBTS) 91138 based in Coolangatta. [redacted] is also the CEO of this RTO.

Scope of registration:

- *BSB40315 - Certificate IV in Customer Engagement*
- *BSB41415 - Certificate IV in Work Health and Safety*
- *BSB42615 - Certificate IV in New Small Business*
- *CPC20211 - Certificate II in Construction Pathways*
- *CPC30211 - Certificate III in Carpentry*
- *CPC31311 - Certificate III in Wall and Floor Tiling*
- *CPC31411 - Certificate III in Construction Waterproofing*
- *CPC40110 - Certificate IV in Building and Construction (Building)*
- *CPC40308 - Certificate IV in Building and Construction (Estimating)*
- *CPC40408 - Certificate IV in Building and Construction (Sales)*
- *CPC40508 - Certificate IV in Building and Construction (Site Management)*
- *CPC40912 - Certificate IV in Plumbing and Services*
- *CPC50210 - Diploma of Building and Construction (Building)*
- *CPC50308 - Diploma of Building and Construction (Management)*
- *CPP40115 - Certificate IV in Building Design Drafting*
- *CUA40715 - Certificate IV in Design*
- *FNS30315 - Certificate III in Accounts Administration*
- *RII30815 - Certificate III in Civil Construction Plant Operations.*

Suburb and state of all delivery locations:

- Head Office Level 4 570 St Kilda Road St Kilda Road Central VIC 3004
- Rockbank Civil Construction Training centre 1188-1210 Leakes Road Rockbank Vic 3335
- 6 Simonds Home offices metropolitan Melbourne.
- 20 school sites
- community sites as required

Third party usage:

- No use of third parties.

Core clients/target groups:

- Current of potential workers in the construction of civil constructions industries.

Training Revenue (Funded or fee for service):

- Revenues include individual fee for service, business to business payments for staff training, state government funding; BAA - Queensland, Victoria; CWBTS – ACT, NSW, Qld.

Total number of current enrolments as at audit date:

- 600-1500

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by House of Learning Pty Ltd to ASQA
- Existing information and records held by ASQA concerning House of Learning Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of House of Learning Pty Ltd conducted on 19 September 2018.
- Other publicly available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery*	Current enrolments
CPC40110	*Certificate IV in Building and Construction (Building)*	Face to face and online	405
CPC50210	*Diploma of Building and Construction (Building)*	Face to face and online	182
22325VIC	*Course in Workplace Spotting for Service Assets*	Face to face	0
HLTAID001	*Provide cardiopulmonary resuscitation*	Face to face	0
RII30915	*Certificate III in Civil Construction*	Face to face	0

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
	Chief Executive Officer	All Products
	National QA and Compliance Manager	All Products
	Quality Consultant	All Products
	Training Manager	All Products
	Compliance officer	All Products

About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners